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KRISTY H. NICHOLS
COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of State Uniform Payroll

December 29, 2014

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2015-28

TO: LaGov HCM Paid Agency Human Resources
and Employee Administration Staff

FROM: Andrea P. Hubbard
Director

SUBJECT: 2014 State Combined Charitable Campaign (SCCC)

The inaugural State Combined Charitable Campaign (SCCC) ran September 15, 2014 through October 31, 2014 with payroll deductions beginning in January 2015. The Office of State Uniform Payroll (OSUP), along with the Louisiana Association of United Ways (LAUW), would like to thank all who contributed to making this year's campaign a success.

As a reminder, all pledges should be entered by January 5, 2015, using wage type 5620 on Infotypes 14 and/or 15 in LaGov HCM. Pledges should be set up with a begin date of December 22, 2014 (first pay period of 2015) and an end date of December 20, 2015.

Note: Only pledge forms received during the 2014 campaign period should be entered in LaGov HCM. New pledge forms received outside the 2014 campaign should not be accepted until the 2015 campaign period.

If there are any questions on this information, please contact a member of the OSUP Benefits and Financial Administration Unit at _DOA-OSUP-BFA@LA.GOV or (225):

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APH:BPB/pbh